



ACT Bushfire Council Meeting

1 Aug 2012
16:00 to 18:00
Black Mountain 1 & 2
Meeting Rooms
ACTESA Headquarters

Chair: Kevin Jeffery
Attendees: Simon Katz, Deputy Chair
Christine Goonrey, Member
Sarah Sharp, Member
Peter Beutel, Member
Natalie Hile, Member
Marion Leiba, Member

Secretariat: Brioni Young
Neil Cooper, Mgr Fire Forest and Roads, PCS

Meeting commencement: 16.00 **Meeting concluded:** 17:30

Minutes

Agenda item: *1.0 – Apologies* **Presenter:** Chair

Andrew Stark, Michael Joyce, Paul Swain, Michael Lonergan, Tony Fearnside, Cathy Parsons, Tony Bartlett

Agenda item: *2.0 – Acceptance of minutes of 4 April 2012 meeting* **Presenter:** Chair

Discussion: The Chair welcomed all to the meeting.

The minutes from the previous meeting held on 4 July 2012 were accepted as a true and accurate record.

Agenda item: *3.0 – Update on action items arising from previous meetings* **Presenter:** Chair

Discussion: Refer to implementation of action items report (attached to end of minutes).
Item 11: re the inspection of the Coombs area was discussed in detail and it was agreed that a number of stakeholders should be invited to inspect the area.

Agenda item: *4.0 – Correspondence* **Presenter:** CO ACTRFS

Discussion: Nothing to Report

Agenda item: *5.0 – Tenth Anniversary Report to The Minister* **Presenter:** Andrew Stark

Discussion: Nothing to report.

Agenda item:	6.0 – Trialling LIDAR for assessment	Presenter:	Members
Discussion:	This trial was discussed briefly and it was reported that due to budget restrictions it was unlikely to happen within the next 12 months.		
Action:	<ul style="list-style-type: none"> • NC will organise a presentation to the council on LIDAR by Feb 13. 		
Agenda item:	7.0 – A regular fuel hazard assessment report prior to the 'Readiness' report each year	Presenter:	All members
Discussion:	It was reported that at this stage the Council was not sure of what stage the fuel assessment report was at.		
Action item:	<ul style="list-style-type: none"> • KJ to discuss with AS and Nick Lhuede from ESA Risk and Planning and report back to Council. 		
Agenda item:	8.0 – Coordinating with NSW NPWS on burns – set up regular reporting time in the BFC calendar	Presenter:	Chair
Discussion:	<p>It was discussed that it would be a good idea for NSW NPWS to discuss with us what they are doing in conjunction with TAMS</p> <p>NC stated that he had already met with NSW NPWS in regard to what was happening in the West and that he had another meeting to attend.</p>		
Action item:	<ul style="list-style-type: none"> • KJ to get a report from AS and to discuss the opportunity to meet with NSW NPWS. 		
Agenda item:	9.0 – Discuss the inclusion of leased land and Federal property in a comprehensive ACT Fire Management plan	Presenter:	CG
Discussion:	<p>This discussion was based on the fact that there are some areas of land within the ACT which is not managed by TAMS that are not in the plan. For example land managed by the Department of Defence. There needs to be an integrated strategic plan to fill these gaps. This has been reported at previous meetings but it still has not been actioned sufficiently.</p> <p>The council is aware that work has been started on this issue.</p> <p>It was agreed that it is the overall legislative responsibility of the ACTRFS/ESA.</p>		
Action item:	<ul style="list-style-type: none"> • KJ to get details if possible from AS in order to put into pre-season report. 		
Agenda item:	10.0 – Other items	Presenter:	CG
Discussion:	<p>CG Tabled 'Proposed Report on Planning Risks for BFC' which is the next section of the 10th Anniversary report.</p> <p>This was discussed in detail and it was reported that the AG's department is also doing their own '10 year' report which although is quite different to our report may cover similar items. It was agreed that KJ would meet with the department to ensure that we do not contradict each other.</p> <p>KJ and CG will continue to work on this report.</p>		

- Action item:**
- **KJ to get in contact with the Auditor General's office to discuss the outcomes of their 10 year report.**

Agenda item: *8.0 – Next meeting* **Presenter:** **Secretariat**

The meeting was closed at 5.30pm.

The next meeting is scheduled for 5 September 2012.



ACT BUSHFIRE COUNCIL IMPLEMENTATION OF ACTION ITEMS

~Principles~

- The register will include all action items that have yet to be implemented or where implementation is in progress. The status of implementation should be reviewed at each Bushfire Council meeting.
- The status update information is the only information that will be regularly updated in the relevant column. The only exception to this is if a revised completion date is suggested, the status must clearly detail rationale for this change.
- Status of implementation will continue to be regularly updated until action item is fully implemented.
- Action items will only be indicated as "Complete" after due consideration by the Bushfire Council.

Action Item / Issue ¹	Originating Meeting date	Responsibility	Proposed / Revised completion date	General Comment	Status Update
1. Explanation on progress of IMT roles and personnel to be added onto the next suitable agenda	2/2/11	ACTRFS		Update to be provided at the June Council Meeting	Ongoing
2. Training needs analysis to be tabled at the next Bushfire Council Meeting.	7/3/12	ACTRFS			

<p>3. Strategic priorities for BFC Meetings</p> <p>ACTION: Copy of community preparedness survey to be provided to all members.</p>	<p>9/2/2012</p> <p>4/7/12 update</p>	<p>Neil Cooper</p>		<p>Greg Potts advised that the survey was conducted in the Duffy area by Bushfire CRC and Latrobe University.</p>	<p>Completed – sent 8/8/12</p>
<p>4. TAMS quarterly report on the Bushfire Operational Plan</p>	<p>9/2/2012</p>	<p>Neil Cooper</p>	<p>On-going</p>		<p>2 August update: An update meeting with BFC was held on 23rd July.</p>
<p>5. Request that Jason Sharples be approached to present the research relating to bushfire behaviour to the Committee.</p>	<p>9/2/2012</p>	<p>Kevin Jeffery</p>	<p>4/4/2012</p>	<p>To remain on agenda</p>	<p>Ongoing</p>
<p>6. The ACT Bushfire Council 2012 Performance Management Inquires Recommendations into the 2003 Canberra Bushfires — Revision of Fire Fighting Equipment and System report.</p> <p>1) ACTION: Bushfire Council to put a formal recommendation that the comments become an action in the 2012 report.</p> <p>2) ACTION: ACTRFS to follow-up procurement methodology regarding availability of machinery, drivers and provide clarity around conditions of contract arrangements.</p> <p>3) ACTION: ACTRFS — Andrew Stark to provide Bushfire Council with the trial of fire retardant report conducted by Bushfire CRC.</p>	<p>7/3/2012</p>	<p>1) Bushfire Council 2) ACTRFS 3) Andrew Stark</p>			<p>On-going</p>

7. Include the next topic 'Fire fighting relationships.	4/4/2012	Simon Katz Natalie Hile		Report to be circulated out of session.	Ongoing
8. Arrange the Manager ESA Media and Community Information to provide a calendar of upcoming ACTRFS public awareness campaigns and provide further briefings for long term strategies	2/5/2012	Secretariat			Waiting on Feedback from Virginia Dixon – ACTRFS Manager Community Awareness
9. Send correspondence to Jeremy Lasek requesting clarification regarding what the ACT Government will arrange for the Tenth Anniversary of the 2003 Canberra Bushfires	6/6/2012	Chair			Ongoing
10. Send correspondence to the Minister to inform the Tenth Anniversary Report is being prepared.	6/6/2012	Chair			
11. Meeting between the BFC and ED of Conservation Council to be organised in relation to Coombs development issues	4/7/ 2012	Christine Goonrey			
12. An inspection of the Coombs area to be done and report emailed to members Update action: KJ to write a letter to TAMS seeking clarity as to how to seek fire commitments & constraints etc an report back to council	4/7/12 2/8/12	Andrew Stark Kevin Jeffery			Report at next meeting

13. Meeting to be arranged between Andrew Stark and Neil Cooper in relation to BOP issues	4/7/12	Andrew Stark/ Neil Cooper	5/7/12		Complete
14. Andrew Stark to email any further points in relation to the ICSC report to Tony Bartlett	4/7/12	Andrew Stark			Complete - No further points to be added to the report
15. Andrew Stark to discuss the necessity of an out of session meeting re: finalising BOP	4/7/12	Andrew Stark/ Neil Cooper and Kevin Jeffery			Complete
16. LIDAR (Light Detection and Ranging) presentation to be organised	2/8/12	Neil Cooper	February 2013		
17. Discussion regarding the Fuel assessment report and at what stage it is at	2/8/12	Kevin Jeffery/ Andrew Stark and Nick Lheude	Oct 12		
18. Obtain a report from Andrew Stark and discuss opportunity to meet with NSW NPWS regarding coordination of burns	2/8/12	Kevin Jeffery Andrew Stark	Oct 12		
19. Obtain details of a comprehensive ACT Fire Management plan to be put into pre-season report	2/8/12	Kevin Jeffery Andrew Stark	Oct 12		
20. Get in contact with AG's department to discuss the outcome of their 10 year report (to ensure consistencies with the BFC's report)	2/8/12	Kevin Jeffery	Oct 12		